

TOWN OF LIBERTY GROVE BOARD MEETING

Date: Wednesday, December 21, 2011

Time: 7:00 PM

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of quorum
3. Pledge of allegiance
4. Adopt agenda
5. Approve minutes: 12/07 Board
6. Public input
7. Committee report: Scenic Byways
8. Consider request to use former fire station area to construct kiosk
9. Consider highway committee request to install 25 mph and pedestrian signs on North Appleport
10. Consider charges for public record requests
11. Operator license approval
12. Correspondence
13. Payment of bills
14. Future meeting dates
15. Adjourn

****Deviation from listed order may occur****

Audience members must register to speak during Public Input

Walter L. Kalms, Clerk/Adm.

TOWN OF LIBERTY GROVE. FIRST DECEMBER BOARD MEETING MINUTES. WEDNESDAY, DECEMBER 7, 2011. At the town hall, the meeting was properly noticed.

Agenda:

1. Call to order
2. Declaration of quorum followed by pledge of allegiance
3. Approve agenda
4. Approve minutes: 11/2 & 11/14 Sp. Board, 11/16 Board
5. Public input
6. Report-County Board representative
7. ***Consider transfer of treatment plant BOD capacity from Town to Utility District
8. Consider appointment of poll workers for upcoming period
9. Appointment of members: Highway subcommittee, Planning Commission
10. Consider approval of HVAC maintenance contracts for Town Hall and North Station
11. Consider removal of parcel #018-02-32322811A from utility district taxation
12. Future meeting dates: including personnel for assessor search
13. Approve payment of bills
14. Adjourn

Chairman Lowry called the meeting to order at 7:00 PM. Also attending: Supervisors Miller, Tidball, F. Forkert, Clerk/administrator Kalms and 4 citizens. Supervisor Goss was excused. The pledge of allegiance was recited.

Agenda: There are no appointments for the Plan Commission for item #9. **Lowry/Tidball** to adopt the agenda as amended. Carried 4-0.

Miller/Forkert to approve the 11/12 minutes as presented. Carried 4-0.

Miller/Lowry to approve the 11/16 minutes as presented. Carried 4-0.

Tidball/Forkert to approve the 11/14 special board minutes as presented. Carried 4-0.

Public input. Peter Sauer reported from Sister Bay Utilities. The Village is using some of the Town's BOD capacity in the treatment plant; this is the first year there are precise measurements to determine the actual overage; the Village feels they cannot do a lease agreement for additional BOD's from the Town capacity as leasing is not covered in the current agreement; a new agreement may allow it; they are using Town capacity and will let it go at that. There are several commercial operations functioning without grease traps—the Village and Utility District will be checking on who has these traps; those in the Town not in the Utility District will be investigated by the Town Sanitary Committee. Forkert feels we should keep as much capacity in the treatment plant as possible, as adding capacity in the future is more expensive. Lowry reminded that we told the Village we would go to arbitration if no agreement was reached by December 31 of this year.

County Board report. Dave Lienau reported from the November 29 meeting, as the County will not meet in December. Auditors show the unassigned fund balance is above the 12-15% recommended level; the accounting firm suggests a higher balance than the 3.5 month operating expenses on hand for better interest rates if borrowing is necessary; the 2012 capital improvement program compresses 5 years into 3 years, or about \$2.5 million—the temptation is to use the unassigned fund balance for these capital improvements. Cherryland airport has a new operator. Area for parking at Cana Island has been gifted to the County. The Ahnapee Trail is now connected to Memorial Drive. A Northern Door transportation program is beginning a one year trial phase; this came out of the discussion for a new senior center—you call in for reservations and it will be available 7 days a week.

BOD capacity to Utility District. Sauer said the Utility District is needing extra BOD capacity. They are willing to purchase 20 BOD's for \$6,782. **Miller moved, Lowry second** to sell 20 BOD's for \$6,782 to the Utility District. Carried 4-0.

Appointment of poll workers. The following list of poll workers was presented for approval: Susan Hass, Joanne Peterson, Diane McNeil, Catherine Peot, Patsy Michelsen, Marilyn Peterson, Gloria Johnson, Carol Mooney, Janet Johnson, Fred Krumenacher, and Carol Krumenacher. **Miller moved, Tidball second** to appoint poll workers as presented. Carried 4-0.

Appointment to highway subcommittee. Lowry mentioned that committee chairman Susan Leeder has resigned, and noted that John Wilson has offered to serve. Mike Bahrke and Lou Covatsos both expressed support of Wilson for the committee. **Forkert moved, Tidball second** to appoint John Wilson to the highway subcommittee. Carried 4-0.

HVAC maintenance contracts. Kalms presented annual maintenance contracts from De Moulin HVAC LLC for the north station (\$1360) and shop/hall (\$2100). **Lowry moved, Miller second** to approve the De Moulin maintenance contract for the north station. Carried 4-0. **Lowry moved, Miller second** to approve the De Moulin maintenance contract for the hall/shop building. Carried 4-0.

Removal of Utility District parcels. **Tidball moved, Miller second** to remove parcel #018-02-32322811A from the Utility District taxation. Carried 4-0. This resolution is numbered 15-11. This parcel is not currently served by sewer and water.

Future meeting dates. Personnel will meet on December 21 to discuss/interview a replacement for the current assessor.

Bills. **Tidball moved, Miller second** to approve the bills as presented. Carried 4-0.

Miller moved, Tidball second to adjourn. Carried 4-0.

DRAFT

TOWN OF LIBERTY GROVE. HIGHWAY COMMITTEE MINUTES. MONDAY OCTOBER 10 2011. AT THE INTERSECTON OF HIGHWAY 42 AND LAKEVIEW ROAD AND THE TOWN HALL, THE MEETING WAS PROPERLY NOTICED.

DRAFT

Agenda:

1. Call to order
2. Roll call
3. Approve agenda
4. Approve minutes 9/12/11.
5. Public Input
6. Discussion, possible action to recommend to Board authorization to resubmit crosswalk application to DOT in location to be determined to accommodate pedestrian traffic on Lakeview and Garrett Bay Rd desiring to cross STH 42. .
7. Discussion, development of list for consideration of request to Board to do bonding or loan procedure to fund backlog of Town roads in need of repair.
8. Discussion, possible recommendation for Board action on citizen request for yellow caution signs for pedestrians walking/25 mph on N. Appleport Rd.
9. Discussion, possible recommendation for action to increase of speed limit on Hill Road from 25mph to 35 or 45 mph heading easterly.
10. Budget considerations for road projects/equipment for 2012: consider recommendation to Finance Committee
11. Future Meeting Dates
12. Correspondence
13. Adjourn

Chairman Miller called the meeting to order at 8:05 AM at the intersection of highway 42 and Lakeview roads. Committee members Olson, K. Shumway and Kalms also attended, along with citizen Mike Bahrke. F. Forkert did not attend.

Crosswalk at 42 & Lakeview. The DOT has previously denied installation of a crosswalk at this intersection. The committee noted there is not a definite destination for crosswalk placement here. Olson moved, Shumway second to not apply for a crosswalk at highway 42 and Lakeview roads. Carried 4-0. The committee then adjourned and reconvened at the town hall at 8:20 AM. Frank Forkert now joined the group.

Bonding for highway road repair. Miller said officials at a Towns Association seminar recommended to not bond for these repair projects. This will be reviewed for future meetings.

Sign request-North Appleport. Miller said she has seen a lady on a wheel chair using this road. Olson said South Appleport has caution signs because of rental houses there. Forkert moved, Miller second to recommend that the Board install 25 mph caution and pedestrian walking signs on North Appleport. Carried 5-0.

Hill Road speed limits. Olson moved, Miller second to recommend that the Board make Hill Road 45 mph. Miller then withdrew here second and Olson withdrew the motion. Miller moved, Shumway second to recommend ending the 25 mph speed limit at the east end of the Village limits, at the appropriate spot. Carried 5-0. The road will be reviewed further before action is taken on speed limits for the remainder of Hill Road to Old Stage.

2012 budget considerations. Miller moved, Olson second to recommend to the finance committee a budget of \$366,380 for 2012 road repairs. Carried 5-0. This includes paving Isle View, Northern Door and German roads, chip sealing Top O Thumb and crushing 10,000 yards gravel, 1,000 yards breaker run and 1,000 yards recycled asphalt.

Next meeting will be November 14 at 8 AM.

Miller/Shumway to adjourn. Carried 5-0. 9:02 AM.